

Need based changes – Check list (Updated as on 01.05.2019)

Clause No.	Description of additional construction	Requisite documents to be submitted to CHB.
1.	Balcony	1. Certificate of structural stability from the registered Structure engineer. 2. Payment of charges. 3. Submission of drawing to CHB showing additional provision.
2.	Chajja	1. Payment receipt for issuance of standard design of Chajja from CHB in case the Chajja is of the standard design. 2. Payment receipt of Rs.5000/-in case the chajja provided is not as per standard design and material.
5.	Additional construction in rear courtyard/ terraces as per standard drawings	1. Certificate of structural stability from the registered structure engineer. 2. Payment receipt for issuance of standard design. 3. Mutual consent of all the allottees i.e. allottees of ground floor, first floor, second floor, third floor etc. of the block and also allottee of the adjoining floor having a common wall. 4. Deposit of fee @Rs.200/- per Sq.ft. prior to construction.
6.	Removal of 115mm (4½" thick walls)	1. Certificate of structural stability from the registered structure engineer.
7.	Grill/glazing in the verandah/ balcony	1. Deposit of fee of Rs.10,000/- per balcony for grill. 2. Deposit of fee of Rs.25,000/- per balcony for glazing. 3. Clearance from Chief Fire Officer, UT, Chandigarh,
10.	Pointing and cement paint	1. Mutual consent of all allottees i.e. allottees of ground floor, first floor, second floor, third floor etc. of the block.
13.	Internal changes	1. Plan certified by the empanelled private architect alongwith letter of approval of plan on standard proforma of CHB. 2. Certificate of structural stability from the registered structure engineer. 3. Written mutual consent of all the allottees i.e. allottees of ground floor, first floor, second floor, third floor etc. of the block and also allottee of the adjoining floor having a common wall.
14.	Additional door	1. Certificate of structural stability from the registered structure engineer. 2. Mutual consent of all allottees i.e. allottees of ground floor, first floor, second floor, third floor etc. of the block
15.	Additional construction in rear courtyard/terraces	1. Plan certified by the empanelled private architect alongwith letter of approval of plan on standard proforma of CHB. 2. Certificate of Structural stability from the registered structure engineer. 3. Deposit of fee @Rs.200/- per Sq.ft. subject to minimum of Rs.20,000/-
17.	Coverage of corridor adjoining the DUs of HIG(Upper) category in Sector 45-A	1. Certificate of structural stability from the registered structure engineer. 2. Mutual consent of all allottees i.e. allottees of ground floor, first floor, second floor, third floor etc. of the block. 3. Deposit of a fee of Rs.10,000/-
18.	Shifting the gate from side boundary to front boundary wall of the courtyard	1. Deposit of a fee of Rs.5,000/-per D.U.
19.	Use of roof of the parking space at first floor level as terrace.	1. Mutual consent all allottees i.e. allottees of, first floor, second floor of the block 2. Deposit of a fee of Rs.5,000/-.
20.	Construction of lift	1. Mutual consent all allottees i.e. allottees of ground floor, first floor, second floor, third floor etc. of the block. 2. Approval from PAC(Upper) through private architect.
21(b)	Coverage of void at first floor level for HIG(Lower)/ Cat-II DUs	1. Payment of a fee of Rs.15,000/-.

The check list is only for convenience of allottees. However, all allottees must fulfill each and every condition as mentioned in the need based changes order apart from the requisites mentioned in the checklist above.