1111525			CHANDIGAN
	1113		HOUSING BOA
			A CHANDIGARH ADMINISTRATION UNDER

8, Jan Marg, Sector 9-D, Chandigarh 0172-4601612-4601602

No. 262

Dated: 17th September 2019

#### <u>Circular</u>

### Subject: Delegation of powers in Chandigarh Housing Board

This supersedes the earlier Circular No. 197 dated 17.07.2019.

This is a compilation of the various existing orders about delegation of powers in the Chandigarh Housing Board to facilitate better decision making and to avoid confusion because of referring to various circulars. Though due care has been given during the process of compilation yet in case of any confusion/mistake/error, the provisions as stated in the relevant Order/Board decision will prevail.

#### A- General Delegation

Sr	Order No	Subject	Existing	Remarks
No.			Delegation	
1.	Order No. 96	For incurring	Chairman	Upto Rs. 30.00 lakh
	Endst No.	Recurring/Non	Chief Executive	i. Upto Rs. 25.00 lakh
	15781} dated	Recurring	Officer	ii To decide investment of
	02.11.2011			Chandigarh Housing Board
				funds as per the decisions
				taken by the Board.
				iii For adoption of the
				circular/orders issued by the
				Chandigarh Administration
				from time to time on the
				financial and administrative
				matters in the Chandigarh
	· · · · · · · · · · · · · · · · · · ·			Housing Board
2.	124 dated	For incurring	Secretary	Rs.20, 000/- on each occasion.
	08.12.2009	Recurring/Non	Chief Engineer	Rs.20,000/- on each occasion
		Recurring	Chief Accounts	Rs.1,000/- on each
			Officer	occasion.
	-		Senior Law	Payment of legal fee at approved
			Officer	rates, expenditure with regard to
				court fee for certified copies, Misc.
				applications etc. to the extent of
<u> </u>				Rs.500/- at a time.
3.	124 dated	POL Expenses	Secretary	As per limits decided by the
	08.12.2009			Chandigarh Administration and
-			•	adopted by the Chandigarh
				Housing Board from time to time
				in respect of vehicles attached to
				the officers of the Board, shall be
				sanctioned by the Secretary,
			California	-Chandigarh Housing Board.
4.	124 dated	Advertising and	Secretary	Power to sanction Advertisement
	08-12-2009	Publicity Expenses		and publicity expenses shall vest

Yes / 3

		· · · · · · · · · · · · · · · · · · ·	<u> </u>	in the Secretary where the acted are
				in the Secretary where the rates are at par with the rates fixed by the
			]	
			1	Directorate of Advertising and Visual Publicity (DAVII) Ministry
		[		Visual Publicity (DAVP), Ministry
				of Information and Broadcasting,
				Govt. of India and the
				advertisement/publicity has been
	10.1			given through the empanelled Agency.
5.	124 dated	Sanction	Chairman	More than Rs.50,000/-
	08.12.2009	reimbursement of Medical Claims	Chief Executive Officer	
		and Advances	Secretary /Chief Engineer	Upto Rs.10, 000/- in respect of officers working under them.
6.	124 dated	The power to	Chairman	Beyond Rs 25,000/ Subject to
	08.12.2009	sanction Medical		
		Advance		observance of relevant rules/instructions.
			Chief Executive	
			Chief Executive	
7				observance of relevant rules/instructions.
7.	124 dated	Normal Pay	Chairman	For Chief Executive Officer
	08.12.2009	Fixation/Grant of Annual Increment	Officer	For Secretary/Chief Engineer
	1		Chief Engineer	For Superintending Engineer/
	)			Executive Engineer/Sr. Architect
	1		Secretary	For Chief Accounts Officer
	1		Chief Accounts	For All officers and employees
			Officer	working in the Administrative Section
			Respective	For All officers and employees
ĺ	ļ		Executive	working in Engineering Division/
		ļ	Engineers/Sr.	Branch
	[	Į	Architect, who is	-
			maintaining the	1
			Service Record of	1
			the concerned	1
			Officer/official	
8.	124 dated	Issuance of NOC	Chief Executive	Shall be the competent authority in
	08.12.2009	for obtaining	Officer	respect of all officers/officials
	124 dated	Indian		working in the Chandigarh
	08.12.2009	Passport/Prescribe		Housing Board except
		d Performa		Deputationists for whom the
1		approved by the		proposal be referred to concerned
		Govt. of India.		Cadre Controlling Authority of
ļ				Chandigarh Administration.
	i i	ļ		Secretary/Chief Engineer will
	ļ	ļ		convey/sign prescribed Performa
	Ì			approved by the Govt. of India in
	<b>I</b>	l i	1	respect of officers/officials
			······································	-working under their control.
<u> </u>	124 dated	Grant of Loans	Chief Executive	
	08.12.2009	and Advances to	Officer, CHB.	advances as provided for in the
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124 dated 08.12.2009       the staff.       General Financial Rules 2005 incorporating Compendium of Rules on Advances (such as Corveyance Advance, Motor Cycle Advance, Festival Advances de.) and also other advances as have been approved by the Board for its officers and employees, shall be sanctioned by the CEO.         Secretary, CHB       Secretary, CHB       Secretary of CHB and CHB, required for granting various advances for and on behalf of Chandigath Housing Board as already decided by the Board in its meeting held on 27.11.1987 vide Agenda Item No.125.3.         10.       124 dated 08.12.2009       Journey Beyond Jurisdiction and deputing officias on training       Controlling Officer       Advances for TA on Tour and for ChAndigath Housing Board as already decided by the Board in its meeting held on 27.11.1987 vide Agenda Item No.125.3.         10.       124 dated 08.12.2009       Journey Beyond Jurisdiction and deputing officias on training       Cheir Executive Officer       For CEO. Secretary, Chief Engineer/XENXAOs         11.       124 dated 03.08.2018       For other officers/ employees of training       Officer       • Cancellation of allotment of dwelling unit and commercial property.         12.07.2018 & 144 dated 03.08.2018       Secretary       • Following routine matters where no technical or legal issues are involved.       • Susance of duplicate documents.         • Pollowing routine matters where no technical or legal issues are involved.       • Susance of duplicate documents.       • Approval for allowing whattoms in death cases.         • Refund of EMD under the Housever, the sancloaged as_	r——	124		- <u> </u>	
10.       124 dated       Journey Beyond       Chairman       For OEO, Secretary, CHB         10.       124 dated       Journey Beyond       Chairman       For OEO, Secretary, Chief         11.       124 dated       Journey Beyond       Chairman       For OEO, Secretary, Chief         11.       124 dated       Functioning of Officer       Chairman       For OEO, Secretary, Chief         12.       124 dated       Functioning of Officer       Chairman       For OEO, Secretary, Chief         13.       124 dated       Secretary       Chief Executive       For OEO, Secretary, Chief         13.       124 dated       Secretary, Chief Executive       Chairman       For OEO, Secretary, Chief         14.       124 dated       Recovery Branch       Chief Executive       Officer       Chief Executive         13.       124 dated       Recovery Branch       Officer       Officer       Officer         14.       124 dated       Recovery Branch       Officer       Secretary       - Chief Executive       - Cancellation of allotment of dwelling unit. and commercial property.         13.       124 dated       Recovery Branch       Officer       - Source of Special Power of Atomey executed by the allotness are involved.       - Sisuance of dwelling unit. court cases.       - Secretary      <	4		the staff.		
10.       124 dated 08.12.2009       Journey Beyond Jurisdiction and deputing officials 08.12.2009       Chairman For CEO, Secretary, CHB       Conveyance Advance, Motor Cycle Advances as have been approved by the Board of its officers and employees, shall be sanctioned by the CEO.         10.       124 dated 08.12.2009       Journey Beyond Jurisdiction and deputing officials 08.12.2009       Controlling Jurisdiction and deputing officials 08.12.2009       Chairman For CEO, Secretary, Chief Chief Executive Officer         11.       124 dated 03.08.2018       Journey Beyond Jurisdiction and deputing officials of training.       Chief Executive Officer       Cancellation of allotment of dwith relevant provisions of GFR- 2005.         11.       124 dated 08.12.2009       Functioning of Chief Executive Officer       Cancellation of allotment of dwelling unit and commercial property.         11.       124 dated 03.08.2018       Functioning Officer       Chief Executive Officer       Cancellation of allotment of dwelling unit and commercial property.         12.       12.009 and Recovery Branch       Chief Executive Officer       Cancellation of allotment of dwelling unit and commercial property.         12.       01.00000000000000000000000000000000000		08.12.2009			
10.       124 dated 08.12.2009       Journey Beyond Jurisdiction and deputing officials 03.08.2018       Sourcey Branch 124 dated 03.08.2018       Journey Beyond Jurisdiction and deputing officials 03.08.2018       Chairman Chairman Chairman Controlling Officer       Controlling Chairman Chairma	[				Rules on Advances (such as
10.       124 dated       Journey Beyond       Controlling       Officer       Controlling       Advances for A on Tour and for Charding Board as already decided by the Board for Charding Autones as already decided by the Board for Charding Autones as already decided by the Board for Charding Autones for A on Tour and for Charding Board as already decided by the Board in its meeting held on 27.11.1987 vide Agenda Item No.125.3.         10.       124 dated       Journey Beyond Jurisdiction and deputing officients of Chief Executive for the Controlling of Status controlling control Status controlling content Status control cont	1				Conveyance Advance, Motor
10.       124 dated       Journey Beyond       Controlling       Controlling       Advances for TA on Tour and for LTC/HTC shall be sanctioned by the CEO.         10.       124 dated       Journey Beyond       Controlling       Advances for TA on Tour and for LTC/HTC shall be sanctioned by the Controlling Officer under Rule 2.107 of Punjab Civil Services Rules, Volume-HII (TA Rules) read with relevant provisions of GFR-2005.         10.       124 dated       Journey Beyond       Chairman       For CEO, Secretary, Chief Executive on training Officer         11.       124 dated       Journey Branch       Chief Executive       For other officers/employees of Haward Services Rules, Volume-HI (TA Rules) read with relevant provisions of GFR-2005.         11.       124 dated       Journey Branch       Chief Executive       For other officers/employees of Haward Services Rules, Volume-HI (TA Rules) read with relevant provisions of GFR-2005.         11.       124 dated       Journey Branch       Chief Executive For other officers/employees of Haward Services Rules, Volume-HI (TA Rules) read with relevant provisions of GFR-2005.         11.       124 dated       Secretary       For Other officers/employees of Haward Services Rules and Services Rules.         12.07.2018 & Haward Services Rules Rule Award Services Rules Rule Award Services Rules Rule Award Services Rules Rule Award Services Rules Rule Rule Rule Rule Rule Rule Rule Rule					Cycle Advance, Festival Advance
10.       124 dated       Journey Beyond       Chief       Executive       For CEO, Secretary, CHB         10.       124 dated       Journey Beyond       Controlling       Advances for TA on Tour and for UTC/HTC shall be anothered by the Seard in its meeting held on 27.11.1987 vide Agenda Item No.125.3.         10.       124 dated       Journey Beyond       Controlling       Advances for TA on Tour and for UTC/HTC shall be anothered by the Controlling Officer under Rule 2.107 of Punjab Civil Services Rules, Volume-III (TA Rules) read with relevant provisions of GFR-2005         10.       124 dated       Journey Beyond Jurisdiction and deputing officials on training       Chief Executive Officer       For CEO, Secretary, Chief Engineer/ XENs/AOs         11.       124 dated       Recovery Branch       Officer       • For other officers/ employees         11.       124 dated       Recovery Branch       Officer       • Cancellation of allotment of allotment of allotment of allotmeet in for taking prosession of the dwelling unit.         134 dated       Secretary       • Following routine matters where no technical or legal issues are involved.       • Issuance of duplicate documents.         03.08.2018       Secretary       • Following routine matters where no technical or legal issues are involved.       • Issuance of duplicate documents.         0       • Entrustment of court cases to the empanelled documents.       • Reproval for allowing Mutations in death casese.       • Entr					etc.) and also other advances as
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10.       124 dated 08.12.2009       Journey Beyond Jurisdiction and deputing officials on training       Controlling Chief Executive Chief Executive Officer       Shall be sanctioned by the CEO. Shall accept and sign all the documents executed between the employees of CHB and CHB, required for granting various advances for and on behalf of Chandigarh Housing Board as already decided by the Board in its meeting held on 27.11.1987 vide Agenda Item No.125.3.         10.       124 dated 08.12.2009       Journey Beyond Jurisdiction and deputing officials on training       Chairman For CEO, Secretary, Chief Engineer/XENs/A0s         11.       124 dated 08.12.2009 addition 08.12.2009 addition 03.08.2018       Journey Beyond Secretary       Chief Executive Officer       Cancellation of allotment of dwelling unit and commercial property.         11.       124 dated 03.08.2018       For Other officers/employees Officer       Officer       Chief Executive Officer       Cancellation of allotment of dwelling unit and commercial property.         12.07.2018 & 144 dated 03.08.2018       Secretary       For Other officers/employees of Attorney executed by the allottees in favour of spouse or blood relation of relating unit. Secretary       Following routine matters where no technical or legal issues are involved.         0       Issuance of duplicate documents.       O Approval for allowing Mutations in death cases.       O Refuend of EMD under the Housing Schemes.         0       Entrustment of court cases to the empanelled Advogates.       Entrustment of court cases to the empanelled </td <td></td> <td></td> <td></td> <td></td> <td></td>					
10.     124 dated 08.12.2009 and 134 dated 03.08.2018     Journey Beyond Jurisdiction and deputing officials on training     Chairman Chief Executive Officer     Shall accept and sign all the documents executed between the employees of CHB and CHB, required for granting various advances for and on behalf of Chandigarh Housing Board as already docided by the Board in its meeting held on 7.11.1987 vide Agenda Item No.125.3.       10.     124 dated 08.12.2009     Journey Beyond Jurisdiction and deputing officials on training     Chairman Chief Executive Officer     For CEO, Secretary, Chief Engineer/XENs/AOS       11.     124 dated 08.12.2009 and 134 dated 12.07.2018 &     Journey Beyond Jurisdiction and deputing officials on training     Chief Executive Officer     Cancellation of allotment of dwelling unit and commercial property.       11.     124 dated 03.08.2018     For other officers/ employees Officer     Chief Executive Officer     Cancellation of allotment of dwelling unit and commercial property.       13.     Secretary     Following routine matters where no technical or legal issues are involved.     Secretary       03.08.2018     Secretary     Following routine matters where no technical or legal issues are involved.       0     Issuance of duplicate documents.     Approval for allowing Mutations in dath cases.       0     Entrustment of court cases to the empanelled Advocates.     Funders the Housing Schemes.       0     Entrustment of court cases to the empanelled Advocates.     Funders the Housing Schemes.					
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10.       124 dated       Journey Beyond       Controlling       Controlling       Advances for TA on Tour and for         10.       124 dated       Journey Beyond       Chairman       For CEO, Secretary, Chief         10.       124 dated       Journey Beyond       Chairman       For CEO, Secretary, Chief         11.       124 dated       Journey Beyond       Chief Executive       For Other officers / employees         11.       124 dated       Journey Branch       Chief Executive       For Other officers / employees         12.07.2018 & 144 dated       Functioning off       Chief Executive       Officer       Chief Executive         03.08.2018       For Cerestary       Secretary       For Other officers / employees       of Attorney executed by the allottees in favour of spouse or blood relation of allotment of dwelling unit.         03.08.2018       Secretary       Following routine matters where no technical or legal issues are involved.       Secretary       Following routine matters where no technical or legal issues are involved.       Secretary       Approval for allowing Mutations in death cases.       Refund of EMD under the Housing Schemes.       Refund of EMD under the Housing Schemes. <td></td> <td></td> <td></td> <td></td> <td>documents executed between the</td>					documents executed between the
10.       124 dated 08.12.2009       Journey Beyond Jurisdiction and deputing officials 11.       Controlling Officer       Controlling Officer       Controlling Advances for Ad on behalf of Chandigath Housing Board as already decided by the Board in its meeting held on 27.11.1987 vide Agenda Item No.125.3.         10.       124 dated 08.12.2009       Journey Beyond Jurisdiction and deputing officials on training       Chairman       For CEO, Secretary, Chief Engineer/XENs/AOs         11.       124 dated 03.08.2018       Functioning of Chief Executive 03.08.2018       Chief Executive For other officers/ employees Officer       Cancellation of allotment of dwelling unit and commercial property.         14 dated 03.08.2018       Secretary       • Following routine matters where no technical or legal issuase are involved.         0.       Secretary       • Following routine matters where no technical or legal issuase of duplicate documents.         0.       Approval for allowing Mutations in dath cases.       • Approval for allowing Mutations in dath cases.         0.       Refund of EMD under the However, the manuelled Advocates.       • However, the final policy/financial orders shall be					
10.       124 dated 08.12.2009       Journey Beyond Jurisdiction and deputing officials on training       Chairman       For CEO, Secretary, Chief Engineer/XENs/AOs         11.       124 dated 08.12.2009       Journey Beyond Jurisdiction and deputing officials on training       Chairman       For CEO, Secretary, Chief Engineer/XENs/AOs         12.07.2018 & 134 dated 03.08.2018       Functioning 06.12.2009       Chief Executive of Attorney executed by the allottees in favour of spouse or blood relation for taking possession of the dwelling unit.         Secretary       Following routine matters where no technical or legal issues are involved.       Secretary         Secretary       Following of duplicate documents.       Secretary         Cheif Executive 03.08.2018       Following routine matters where no technical or legal issues are involved.					required for granting various
10.       124 dated 08.12.2009       Journey Beyond Jurisdiction and deputing officials on training       Chairman For CEO, Secretary, Chief Engineer/XENs/AOs         11.       124 dated 08.12.2009       Journey Beyond Jurisdiction and deputing officials on training       Chairman For CEO, Secretary, Chief Engineer/XENs/AOs         11.       124 dated 03.08.2018       Functioning 06ficer       Chief Executive Officer       • Cancellation of allotment of dwelling unit and commercial property.         12.       124 dated 03.08.2018       Functioning Recovery Branch       Chief Executive Officer       • Cancellation of allotment of dwelling unit and commercial property.         14 dated 03.08.2018       Functioning Recovery Branch       • Chief Executive Officer       • Cancellation of allotment of dwelling unit and commercial property.         • Acceptance of Special Power of Attorney executed by the allottees in favour of spouse or blood relation for taking possession of the dwelling unit.         • Secretary       • Following routine matters where no technical or legal issues are involved.         • Issuance of duplicate documents.       • Susance of duplicate documents.         • Refund of EMD under the Housing Schemes.       • Cantrustment of court cases to the empanelled <u>Advocates.</u>					
10.       124 dated 08.12.2009       Journey Beyond Jurisdiction and deputing officials on training       Chairman For CEO, Secretary, Chief Engineer/XENs/AOs         11.       124 dated 08.12.2009       Journey Beyond Jurisdiction and deputing officials on training       Chairman For CEO, Secretary, Chief Engineer/XENs/AOs         11.       124 dated 03.08.2018       Functioning 06ficer       Chief Executive Officer       • Cancellation of allotment of dwelling unit and commercial property.         12.       124 dated 03.08.2018       Functioning Recovery Branch       Chief Executive Officer       • Cancellation of allotment of dwelling unit and commercial property.         14 dated 03.08.2018       Functioning Recovery Branch       • Chief Executive Officer       • Cancellation of allotment of dwelling unit and commercial property.         • Acceptance of Special Power of Attorney executed by the allottees in favour of spouse or blood relation for taking possession of the dwelling unit.         • Secretary       • Following routine matters where no technical or legal issues are involved.         • Issuance of duplicate documents.       • Susance of duplicate documents.         • Refund of EMD under the Housing Schemes.       • Cantrustment of court cases to the empanelled <u>Advocates.</u>					Chandigarh Housing Board as
10.       124 dated 08.12.2009       Journey Beyond Jurisdiction and deputing officials on training       Chairman       For CEO, Secretary, Chief Engineer/XENs/AOs         11.       124 dated 08.12.2009       Journey Beyond Jurisdiction and deputing officials on training       Chairman       For CEO, Secretary, Chief Engineer/XENs/AOs         11.       124 dated 03.08.2018       Functioning of Recovery Branch       Chief Executive Officer       • Cancellation of allotment of dwelling unit and commercial property.         12.       124 dated 03.08.2018       Functioning of Recovery Branch       Chief Executive Officer       • Cancellation of allotment of dwelling unit and commercial property.         13.       124 dated 03.08.2018       Functioning of Recovery Branch       Chief Executive Officer       • Cancellation of allotment of dwelling unit and commercial property.         12.       12.4 dated 03.08.2018       For CEO, Secretary       • Chief Executive Officer       • Cancellation of allotment of dwelling unit and commercial property.         12.       12.4 dated 03.08.2018       For CEO, Secretary       • Chief Executive Officer       • Cancellation of allotment of dwelling unit and commercial property.         12.       12.4 dated 03.08.2018       • Cancellation of allotment of dwelling unit.       • Cancellation of allotment of dwelling unit.         12.       • Chief Executive 03.       • Cancellation of allotment of dwelling unit.       • Cancellation of allotment o					already decided by the Board in its
10.       124 dated       Journey Beyond       Controlling       Agenda Item No.125.3.         10.       124 dated       Journey Beyond       Chairman       For CEO, Secretary, Chief         10.       124 dated       Jurisdiction and       Chief       Executive       For other officers/employees         11.       124 dated       Jurisdiction and       Chief       Executive       For other officers/employees         11.       124 dated       Functioning       Chief       Executive       For other officers/employees         11.       124 dated       Functioning       Chief       Executive       Cancellation of allotment of         08.12.2009       Recovery Branch       Officer       Chief       Executive       Cancellation of spouse or         134 dated       03.08.2018       Secretary       Following routine matters         144 dated       Secretary       Following routine matters       where no technical or legal issues are involved.         0       Issuance of duplicate documents.       O Approval for allowing Mutations in death cases.       O Refund of EMD under the Housing Schemes.       O Approval for allowing Mutations in death cases to the empanelled         0       Acocates       O Entrustment of court cases to the empanelled       Advocates shall be <td></td> <td></td> <td></td> <td></td> <td>meeting held on 27.11.1987 vide</td>					meeting held on 27.11.1987 vide
10.       124 dated 08.12.2009       Journey Beyond Jurisdiction and deputing officials on training       Chairman       For CEO, Secretary, Chief Engineer/XENs/AOs         11.       124 dated 08.12.2009 and 134 dated 12.07.2018 & 144 dated       Journey Beyond Jurisdiction and deputing officials on training       Chairman       For OEO, Secretary, Chief Engineer/XENs/AOs         11.       124 dated 08.12.2009 and 134 dated 13.07.2018 & 144 dated       Functioning 0.08.2018       Chief Executive Officer       • Cancellation of allotment of dwelling unit and commercial property.         12.07.2018 & 144 dated 03.08.2018       • Secretary       • Following routine matters where no technical or legal issues are involved.       • Secretary         • Following routine matters where no technical or legal issues are involved.       • Issuance of duplicate documents.       • Secretary         • Approval for allowing Mutations in death cases.       • Approval for allowing Mutations in death cases.       • Refund of EMD under the Housing Schemes.         • Entrustment of court cases to the empanelled 					
10.       124 dated       Journey Beyond       Chairman       For CEO, Secretary, Chief         10.       124 dated       Journey Beyond       Chairman       For CEO, Secretary, Chief         11.       124 dated       Jurisdiction and       Chief       Executive       For other officers/ employees         11.       124 dated       Functioning       Officer       Chief       Executive       Cancellation of allotment of         13.4 dated       12.07.2018 &       Recovery Branch       Officer       Chief       Executive       Cancellation of allotment of         144 dated       03.08.2018       Secretary       Following routine matters       Acceptance of Special Power of Attorney executed by the allottees in favour of spouse or blood relation for taking possession of the dwelling unit.         Secretary       Following routine matters       Secretary       Following routine matters         Mutations in death cases.       O       Approval for allowing Mutations in death cases.       O         0       Entrustment of court cases to the empanelled       Advocates.       O         0       Entrustment of court cases to the empanelled       Advocates.       O         0       Entrustment of court cases to the empanelled       Advocates shall be       Descretars shall be <td></td> <td></td> <td></td> <td>Controlling</td> <td></td>				Controlling	
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10.       124 dated 08.12.2009       Journey Beyond Jurisdiction and deputing officials on training       Chairman       For CEO, Secretary, Chief Engineer/XENs/AOs         11.       124 dated 08.12.2009 and 134 dated 12.07.2018 & 144 dated 03.08.2018       Functioning of Recovery Branch       Chief Executive Officer       For other officers/ employees Officer         11.       124 dated 03.08.2018       Functioning of Recovery Branch       Chief Executive Officer       • Cancellation of allotment of dwelling unit and commercial property.         12.       0.00000000000000000000000000000000000					the Controlling Officer under Dula
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10.       124 dated       Journey Beyond       Chairman       For CEO, Secretary, Chief         10.       124 dated       Jurisdiction and       Chairman       For CEO, Secretary, Chief         11.       124 dated       Functioning of       Chief Executive       For other officers/ employees         11.       124 dated       Functioning of       Chief Executive       • Cancellation of allotment of         134 dated       12.07.2018 &       Functioning of       Chief Executive       • Chaceptance of Special Power         144 dated       03.08.2018       • Secretary       • Following routine matters where no technical or legal issues are involved.       • Secretary         • Secretary       • Following for allowing Mutations in death cases.       • Refund of EMD under the Housing Schemes.         • Refund of EMD under the Housing Schemes.       • Refund of court cases to the empanelled Advocates.	ĺ				Pulse Volume III (TA Delay)
10.       124 dated 08.12.2009       Journey Beyond Jurisdiction and deputing officials on training       Chairman       For CEO, Secretary, Chief Engineer/XENs/AOs         11.       124 dated 08.12.2009 and 134 dated 124.07.2018 & 144 dated       Functioning of Recovery Branch       Chief Executive Officer       • Cancellation of allotment of dwelling unit and commercial property.         • Acceptance of Special Power of Attorney executed by the allottees in favour of spouse or blood relation for taking possession of the dwelling unit.         Secretary       • Following routine matters where no technical or legal issues are involved.         • Approval for allowing Mutations in death cases.       • Refund of EMD under the Housing Schemes.         • Entrustment of court cases to the empanelled Advocates       • Refund of EMD under the However, the final policy/financial orders shall be				-	Kules, volume-III (IA Kules) read
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Image: 11.     124 dated (Network)     Functioning of Recovery Branch     Chief Executive Officer     Cancellation of allotment of dwelling unit and commercial property.       11.     124 dated (Network)     134 dated (Network)     12.07.2018 & (Network)     Acceptance of Special Power of Attorney executed by the allottees in favour of spouse or blood relation for taking possession of the dwelling unit.       03.08.2018     Secretary     Following routine matters where no technical or legal issues are involved.       0     Issuance of duplicate documents.       0     Approval for allowing Mutations in death cases.       0     Entrustment of court cases to the empanelled Advocates.       0     Entrustment of court cases to the empanelled Advocates.		00.12.2009			
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144 dated       03.08.2018 <ul> <li>Acceptance of Special Power of Attorney executed by the allottees in favour of spouse or blood relation for taking possession of the dwelling unit.</li> <li>Secretary</li> <li>Following routine matters where no technical or legal issues are involved.</li> <li>Issuance of duplicate documents.</li> <li>Approval for allowing Mutations in death cases.</li> <li>Refund of EMD under the Housing Schemes.</li> <li>Entrustment of court cases to the empanelled Advocates.</li> <li>However, the final policy/financial orders shall be</li> </ul>					
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secretary       possession of the dwelling unit.         Secretary       Following routine matters where no technical or legal issues are involved.         o       Issuance of duplicate documents.         o       Approval for allowing Mutations in death cases.         o       Refund of EMD under the Housing Schemes.         o       Entrustment of court cases to the empanelled Advocates.         downers.       However, the final policy/financial orders shall be		03.08.2018			
Secretary       Following routine matters where no technical or legal issues are involved.         Issuance of duplicate documents.       Issuance of duplicate documents.         Approval for allowing Mutations in death cases.       Refund of EMD under the Housing Schemes.         Entrustment of court cases to the empanelled Advocates.       Advocates.         However, the final policy/financial orders shall be					
<ul> <li>where no technical or legal issues are involved.</li> <li>Issuance of duplicate documents.</li> <li>Approval for allowing Mutations in death cases.</li> <li>Refund of EMD under the Housing Schemes.</li> <li>Entrustment of court cases to the empanelled Advocates.</li> </ul>				· · · · · · · · · · · · · · · · · · ·	possession of the dwelling unit.
<ul> <li>issues are involved.</li> <li>Issuance of duplicate documents.</li> <li>Approval for allowing Mutations in death cases.</li> <li>Refund of EMD under the Housing Schemes.</li> <li>Entrustment of court cases to the empanelled Advocates.</li> </ul>				Secretary	<ul> <li>Following routine matters</li> </ul>
<ul> <li>issues are involved.</li> <li>Issuance of duplicate documents.</li> <li>Approval for allowing Mutations in death cases.</li> <li>Refund of EMD under the Housing Schemes.</li> <li>Entrustment of court cases to the empanelled Advocates.</li> <li>However, the final policy/financial orders shall be</li> </ul>					where no technical or legal
documents.       o       Approval for allowing Mutations in death cases.         o       Refund of EMD under the Housing Schemes.         o       Entrustment of court cases to the empanelled Advocates.					
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<ul> <li>Refund of EMD under the Housing Schemes.</li> <li>Entrustment of court cases to the empanelled <u>Advocates.</u></li> <li><u>However, the final policy/financial orders shall be</u></li> </ul>				,	
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				practice.	
-				<ul> <li>Approval of all type of transfer</li> </ul>	
				of allotment of dwelling unit	
				except sale deed transfer.	
			Chief Accounts		
			Officer	I stoop and of machinity Dona	
				and Agreements in transfer/mutation cases.	
	1		.	<ul> <li>Payment of fee to the members</li> </ul>	
				of the Board, Property Allotment Committee, PQ Sub	
				Committee, Tender	
				Committee, Technical	
	1			Committee, as approved by the	
		· .		Board.	
	· ·			<ul> <li>Forwarding of Applications for</li> </ul>	
				withdrawal of EPF in respect	
1				of Chandigarh Housing Board	
		•		employees to RPFC.	
	· .			Permission for publication for	
	ľ			calling objections from public	
	· .			in case of GPA Transfer, in	
				death cases and for the	
				issuance of duplicate	
[·	· · · · · · · · · · · · · · · · · · ·	<u> </u>		documents.	
			Accounts Officers	• Issuance of Acceptance:cum-	
ľ				Demand Letter (ACDL) to the	4
				allottees as per draw of lots.	
				• Issuance of notices/reminders	
	· .			to the allottees for payment of	
				the dues as per ACDL.	
				• Issuance of Allotment Letter	
				in the form as approved by the	
	- '			Board to the allottees as per	
				draw of lots.	
	•			• Execution/signing of Hire	
		ļ		Purchase Tenancy Agreement	
		· ·		(HPTA)/Agreement to Sell.	
		· · ·		Issuance of notices/ reminders	
				to the allottees in respect of	
				arrears of instalments and other	
ľ				dues including Ground Rent.	
				• Approval and issuance of 'No Dues Certificate' (NDC) in	
				respect of dwelling units.	
	•			<ul> <li>Approval and intimation of</li> </ul>	
				balance dues in respect of	
				dwelling units.	
				Issuance of possession slips to	
·		·			<b></b>
· · .		··· ·· ·	·	Approval and issuance of	
			· · · · · · · · · · · · · · · · · · ·	Statement showing instalments	
·	·····				
<u> </u>		Strolly.	1	•	
· · · · · · · · · · · · · · · · · · ·		appropriate 1	11912015	Page 4 of 13	
<u> </u>	- <u></u>	· · · · · ·			

				<ul> <li>paid/unpaid till date/during the financial year and the component of interest included therein.</li> <li>Approval and issuance of 'No Objection Certificate' in the prescribed form to the allottee for mortgaging the right/title/interest in the dwelling unit for rising loan from the prescribed sources.</li> <li>Transfer of property on the basis of sale deed/transfer deed/gift deed</li> </ul>
12.	113 dated 29.10.2009	Sanctioning advances and countersigning the TA bills submitted after completion of return journey in respect of journey(s) performed by the Officers/Officials (except Chairman and Chief Executive Officer) working under		Power to Sanction Advance for TA on Tour, Adjustment of advance and sanction of expenditure involved in connection with Tour in accordance with tour programme approved by the Competent Authority in respect of Secretary & Chief Engineer, Full powers Subject to fulfilment of all other conditions laid down in Punjab Civil Service Rules Vol-III (TA Rules).
		their control.	Secretary	Power to Sanction Advance for TA on Tour, Adjustment of advance and sanction of expenditure involved in connection with Tour in respect of all Officials/Officers working in the, Administrative wing, Recovery Section, Legal Branch, Accounts Branch, Admn. Branch & Enforcement Wing including Chief Accounts Officer, Accounts Officers, SLO, and CLO
			Chief Engineer	Power to Sanction Advance for TA on Tour, Adjustment of advance and sanction of expenditure involved in connection with Tour in respect of Superintending Engineer, Sr. Architect/ Architect Executive Engineers & Sub-Divisional Engineers

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	· _ · _ ·		Executive	Down to C
			Engineers	Power to Sanction Advance for
			Ligneers	TA on Tour, Adjustment of
				advance and sanction of
				expenditure involved in
				connection with Tour in respect of
				officers/employees working in
				their respective Division up to the
12		· · · · · · · · · · · · · · · · · · ·		level of Sub-Divisional Engineers
13.	Endorsement	Appointment/	Chairman	For Class I & II (Group A & B)
	No. 5996 dated	Disciplinary	Chief Executive	For Class III & IV (Group C & D)
	01.04.2005	Proceedings	Officer	( · · · · · · · · · · · · · · · · · · ·
14.	U. No.	DPC for the post		i. Advisor to the Administrator,
	34/23/94-	of Chief Engineer,	-	UT- Chairman
	1H(7)-	CHB		ii. Chairman, CHB - Member
	2008/6206			
	dated			
	22.03.2018 of			Secretary Engineering-
	Special			Member
	Secretary			iv. Secretary Housing-Member
				v. Secretary Personnel-Member
	(Personnel) UT			vi. Chief Architect, Deptt of
	Chandigarh			Urban Planning- Member
				vii. An officer of appropriate rank
				belonging to SC/ST- Member
				viii. Chief Executive Officer, CHB
				- Member Secretary
15.	Memo no.	DPC for		i. Chairman, Chandigarh.
	11/7/203-	promotion for	•	Housing Board -Chairman
	UTFI(2)-	Group-A posts		ii. Addl. Secy/ Jt Secy. Personnel,
	2013/2614	(Ministerial cadre)		Chandigarh · Administration-
	dated	in CHB		Member
	26.03.2014 of	mend		
	Estate Branch,			,,
	Finance			Chandigarh-Member
	1			iv. Chief Executive Officer, CHB
	Department,			- Member
	Chandigarh			v. Chief Engineer/Superintending
	Admin			Engineer, CHB- Member
				vi. An officer of appropriate level
			<b>_</b> · ·	belongs to SC/ST- Member
		DPC for		i. Chief Executive Officer, CHB-
		promotion for		Chairman
		Group-B posts		ii. Addl. Secretary/Joint Secretary
I		(Ministerial cadre)		Personnel, Chandigarh
		in CHB		Administration - Member
				iii. Joint Secretary (Estate)/Jt.
:				Secretary Finance, Chandigarh
				Administration- Member
				iv. Secretary, CHB- Member
				v. Chief Engineer/Superintending
		Í		Engineer, CHB- Member
			•	vi. An officer of appropriate level
				belongs to SC/ST- Member-
	. <u></u>			
			<u> </u>	<u>k</u>
		6.). /		. •
			179/2015	Page 6 of 13

i 16.	98 dated	Salastian		<u> </u>
10.		Selection		i. Chief Executive Officer, CHB
1	15.11.2011	Committee for		- Chairman
		Group- C & D		ii. Representative of Secretary
		Posts		Personnel - Member
				Chandigarh Administration
				iii. Representative of Finance
				Secretary - Member
ļ	r			Chandigarh Administration
				iv. Secretary/Chief Engineer,
				CHB Member (for Non-
			:	Technical/ Technical)
				v. An officer of appropriate level
				belongs to SC/ST- Member
				vi. Subject expert With the
				approval of the CEO,
<u> </u>				CHB
17.	179 dated	Whole	Secretary, CHB	Account Officer (Admin) will
	21.08.2015	Establishment		report to Secretary, CHB. While
	-	Matters		the Superintendent of both Admin
		·		and Engineering wing will report
				to Accounts Officer (Admin).
Re	eferences:			· (· )

References:

 The order no. 124 dated 08.12.2009 was issued in pursuance of the decision taken by the Board in its 350<sup>th</sup> meeting held on 05.11.2009 vide Agenda Item No. 350.1.4

- The order no. 113 dated 29.10.2009 was issued in pursuance of the decision taken by the Board in its 349<sup>th</sup> meeting held on 30.09.2009
- The Endorsement No. 15781 dated 02.11.2011 (order no. 96 dated 02.11.2011) was issued in pursuance of the decision taken by the Board in its 366<sup>th</sup> meeting held on 12.09.2011 vide Agenda Item No. 366.1.6
- The order no. 98 dated 15.11.2011 was issued in pursuance of the decision taken by the Board in its 366<sup>th</sup> meeting held on 12.09.2011 vide Agenda Item No. 366.1.3
- The Endorsement No. 5996 dated 01.04.2005 was issued in pursuance of the decision taken by the Board in its 312<sup>th</sup> meeting held on 16.03.2005 vide Agenda Item No. 312.1.4
- 6. The Order no. 134 & 144 dated 12.07.2018 were issued in pursuance of the decision taken by the Board in its 411<sup>th</sup> meeting held on 19.05.2018 vide Agenda Item no. 411.1.4

### B- Delegation for sanction of various kind of leaves

(i) Earned Leave/Casual Leave/Restricted Holiday/Station Leave vide Order no. 72 dated 30.07.2009

Sl. No.	For Officers/Officials	Earned Leave		Casual leave/Restricted Holiday/Station Leave		
		Competent Authority	Powers delegated	Competent Authority	Powers delegated	
1.	Chief Executive Officer and Secretary	Chandigarh Administration	Full powers	Chairman	Full powers	
2.	Chief Engineer, Superintending Engineer,	Chairman	Full powers	Chairman	Full powers	
	Legal Adviser					

3.	Sr. Architect, Executive Engineer.	Chief Executive Officer	Upto 30 days	Chief Engineer	Upto 3 days
		Chairman	Beyond 30 days	Chief Executive Officer	Beyond 3 days
4	Senior Law Officer, Chief Accounts Officer, Chief Liaison Officer	Officer	Upto 30 days	Secretary	Upto 3 days
		Chairman	Beyond 30 days	Chief Executive Officer	Beyond 3 days
5	Sub Divisional Engineer	Chief Engineer	Upto 30 days	Executive Engineer	Upto 3 days
		Chief Executive Officer	31 days to 90 days	Chief Engineer	Beyond 3 days
		Chairman	Beyond 90 days		-
6	Officers/Employees working in Recovery, Legal Accounts, Admn. Branch & Enforcement Branch Other than Secretary, Chief Accounts Officer,	Secretary	Upto 30 days	Accounts Officer/Senior Law Officer/Chief Accounts Officer/Chief Liaison Officer	Upto 3 days
	Senior Law Officer, Chief Liaison Officer, Chandigarh Housing	Chief Executive Officer	31 days to 90 days	Secretary	Beyond 3 days
	Board	Chairman	Beyond 90 days		
7.	Officers /employees in Division office other than at Sr. No. 3 above and	Chief Engineer	Upto 30 days	Sr. Arch/Executive Engineer	Up to 3 days
	Architectural Branch	Chief Executive Officer	31 days to 90 days		beyond 3 days
8.	Staff in Personal Branch	Chairman	Beyond 90 days		
<u>.</u>	outrini reisoliai Dialicii	Officer with whom	attached (Full	powers)	

# (ii) Other kind of leaves vide Order no. 72 dated 30.07.2009

Sr No.	Kind of Leave	Existing Delegation	Remarks
1.	Ex-India leave	Chairman	Ex-India leave will be sanctioned only with the approval of Chairman, Chandigarh Housing Board.
2.	Special Casual leave, Half Pay leave, Leave Not Due, Extra Ordinary Leave, Maternity Leave, Paternity Leave, Abortion Leave, Special Disability Leave, Quarantine Leave	Executive Officer	CEO, CHB shall be the competent authority for sanction of leave Other types of leave i.e. Special Casual leave, Half Pay leave, Leave Not Due, Extra Ordinary Leave, Maternity Leave, Paternity Leave, Abortion Leave, Special Disability Leave, Quarantine Leave etc.

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	3.	Commuted leave upto 15 days	ief Engineer	Secreta	ary/C	hief Enginee		level ect of s	of taff
ļ	<b>D</b> . C			workin	ıg un	der them.	 r-		

<u>Reference:</u> The Order no. 72 dated 30.07.2009 was issued in pursuance of the decision taken by the Board in its 348<sup>th</sup> meeting held on 15.07.2009 vide Agenda Item No. 348.1.3

## C- Delegation for Engineering Works

(i) Accord of AA and procedures associated with Enlistment of contractor in CHB, Issue Receipt and Opening of Tenders etc.- vide endorsement No 6934 dated 31.03.2009

Sr.	Sr. Subject Existing Remarks		
No.	Subject	Existing	Remarks
		Delegation	
1.	Accord of		Above Rs 5 Crore
	AA/ES for	Chairman	Upto Rs 5 Crore
	major projects		
2.	Enlistment of		Board has discontinued the practice of enlistment of
	Contractors		contractors in CHB. It was resolved that while calling
			$1 + \alpha + \beta + \alpha + \beta + \beta + \beta + \beta + \beta + \beta + \beta$
		-	appropriate class enlisted in UT Engineering
	× .	· · ·	Department/CPWD/MES/Punjab PWD/Haryana PWD & Himachal PWD.
3.	Approval of	<u> </u>	
	Bid Document.		Revised vide subsequent order no. 126 dated 24.12.2010
4.	· · · · · · · · · · · · · · · ·		
4.		Secretary	From the office of Secretary, CHB, EE concerned and from
F	Tenders	·	Reception Counter of CHB.
5.	Receipt of		Reception Counter of CHB.
- <u></u>	Tenders		•••
6.	Opening of		EE, SDE, Superintendent and AO Concerned.
	Tenders		
7.	Scrutiny of	Committee at	Committee at the level of Division comprising of EE, SDE,
	Tender	the level of	Superintendent, AO and HDM Concerned
	Documents	Division	Supermendent, AO and HDM Concerned
8.	Pre/Post	Committee	Pre/Post Qualification Sub Committee of CHB.
	Qualification		The second and sub commutee of CHB.
	of Agencies		
<u> </u>	Beneres		

# (ii) Delegation of Financial Powers- vide endorsement No 6934 dated 31.03.2009

Sr. No.	Subject	Existing Delegation	Remarks
1.	Acceptance of Lowest Tender with or without	Board	Unlimited on the recommendations o Tender Committee.
	negotiations	Chairman	Rs. 5.00 crore on Recommendation o Tender Committee
		Tender Committee under Chairmanship of the CEO, CHB	
	· ·	CE	Rs. 100 lac
			Rs. 25 lac
	,	SDE	-Nil

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Page 9 of 13

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-2.	Accord of AA & EEs for	DGW/ Chairman,	Not defined
		CHB	
	Residential & non-	ADG/CEO, CHB	Rs. 5 lac
	residential buildings	<u>CE</u> ·	Rs. 1 lac
:		SE	Nil
		EE	Nil
	To undertake Deposit	Chairman, CHB	Full powers
	Work at full rates of		
	Departmental charges		•
<u> </u>	To undertake Deposit	Board	Full powers
••	Work at rates lower than		1
	full rates of departmental		
	charges.		
5.	Utilization of	Executive Engineer	
2.	Contingencies (as per the	(i) Existing work	Full Powers
	provision in estimate)	charged/Daily Wage	
	provision in estimate)	salary expenditure.	
		(No new work	
		charged/Daily wager	
	-	employed, only re-	
		adjustment of existing	
		staff to be made).	
		(ii) Material	Full Powers
		testing as per contract	
1		provision	
	•	(iii)Expenditure of	
		misc. nature	Rs 50000/- per work or 1% of estimated
·	· · · ·		cost whichever is less.

<u>Reference:</u> The Order vides endorsement No 6934 dated 31.03.2009 was issued in pursuance of the decision taken by the Board in its 345<sup>th</sup> meeting held on 03.02.2009 vide Agenda Item No. 345.2.4.

## (iii) Acceptance of single Tender: vide office order no. 26 dated 06.09.2013

Sr.	Subject	Existing Delegation	Remarks
No.			
1.	Acceptance of Single Tender received first time		

Au 17/3/2013

Page 10 of 13

			<ul> <li>reduced notice and emission levels, low maintenance cost etc. Further, the specification should not be too restrictive as aim should be to attract reasonable number of competitive tenderers.</li> <li>ii. In situation where a limited or open tenders evaluation results in only one effective and technically valid offer, it is to be treated as single tender contract in terms of Rule 21 of Delegation of Financial Power Rules, 1978. In such a situation, short term tender may be re-issued/re-floated to give more opportunities to the intended bidders/contractors.</li> <li>ii. In case the department, in spite of adopting the above procedure again ends up with one technically valid tender only then the contract may be considered provided the quoted price is reasonable and a certificate to this effect is recorded by the concerned Head of Department/Administrative</li> </ul>
<u> </u>			Department.
2.	Acceptance of Single Tender received second	Board (CHB)	Unlimited on the recommendations of Tender Committee, CHB.
	time as per the in its	Chairman	Rs. 2 Crore on the recommendations of
l	345 <sup>th</sup> meeting held on		Tender Committee, CHB
	03.02.2009 vide Agenda	Tender Committee	Rs. 1 Crore
	Item No. 345.2.4.	under Chairmanship of	
]	(With or without	the CEO, CHB.	t í
1	negotiations)	CE (under his own	Rs. 25 lac
		Powers)	
		SE	Rs. 5 lac
ļ		EE	Rs. 1.5 lac
,		AA/AEE	Nil
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Reference: The office order no. 26 dated 06.09.2013 was issued in pursuance of the decision taken by the Board in its 378<sup>th</sup> meeting held on 22.03.2013 vide Agenda Item No. 378.2.2. ٠

Procedure for scrutiny/processing of applications/tenders for works, approval of (iv) bid documents, power for approval of consultancy jobs etc.- vide order no. 126 dated 24.12.2010

	Resolving all the deficiencies in the tend he Agencies/Applicants	er & verification of the documents submitted by
Sr. No.	Name of Deficiencies	Approving Authority
1.	All the deficiencies which have no	Shall be resolved by EE himself. However, in all
	material effect on the tender.	such cases, the EE while putting up the cases for
		-consideration of the CE, CHB-will list out all such
	<u></u>	incompletion/ deficiencies got resolved by him at
		his level
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- 2.	Some special/specific deficiencies in	To be seen to all all cities and a		
	completion in the documents having	To be resolved by the Chief Engineer, CHB		
	financial implications.			
3.	Verification of the documents			
J.		The cases for pre/post qualification of the agencies		
1	submitted by Agencies	shall be dealt by the EE concerned only on the		
		basis of the information supplied by the bidders		
		without any verification of documents/works		
		details submitted by agencies presuming that the		
		information supplied by them is a authentic and		
		correct as certified by the agencies.		
		The verification of documents/works shall be		
		undertaken by EE in regreat of L 1 A consumption		
<u>(b)</u>	Adoption of revised procedure for appro	oval of Bid document laid down as under:		
Sr. No.	Name of Deficiencies	Approving Authority		
1.	Approval of Bid document of works	Chief Engineer, CHB		
	having either no deviation from	Chief Engineer, CFIB		
	standard procedure or having any			
	deviation from the standard			
	procedures, terms & conditions			
	elegation of Powers for attactions			
Sr. No.	Delegation of Powers for approval of Co Name of Deficiencies	nsultancy jobs laid down as under:-		
1.		Approving Authority/Competent Authority		
1.	appoint private	Chairman/Chief Executive Officer, CHB		
	Architect/consultant where the			
	consultancy is required throughout the			
	contract period from the start to the			
	completion of work.			
2.	Engagement of agencies for	Full powers delegated to Sr. Architect as per		
<u> </u>	preparation of architectural drawings	CPWD Manual.		
3.	Consultancy work/jobs pertaining to	Chief Engineer, CHB		
	Structural design, Design of estate			
	services, Soil investigation- reports,			
	Surveying or for any other contingent			
	requirements for services pertaining to			
	the execution of works etc, except for			
· · · · · · · · · · · · · · · · · · ·	the cases covered under (1) above	· · · · ·		
(d) D	elegation of financial powers to the Eng	ineering Officers laid down as under:		
1.	Delegation of Financial Powers to the E	ingineering Officers of CHB strictly in accordance		
	with the provisions of the CPWD Man	uals as amended from time to time with regard to		
	acceptance of tenders and other financial	matters relating to execution of contracts and other		
·	miscellaneous Engineering related issue	s except for the followings powers that have been		
	separately delegated by the Board to the	Engineering Officers from time to time.		
	a) Powers to acceptance/approval of	tenders. (Approved in 345 <sup>th</sup> meeting of Board held		
	on 03.02.2009).	、 11 ··································		
	b) Powers to Executive Engineers	in respect of utilization of work-contingencies.		
	(Approved in 345 <sup>th</sup> meeting of Bo	pard held on 03.02.2009).		
		ring contingent expenditure not under the purview		
		(Approved in 350 <sup>th</sup> meeting of Board held on		
		er no. 124 dated 08.12.2009 which was partially		
		prsement No. 15781} dated 02.11.2011]		
Referenc		is issued in pursuance of the decision taken by the		
Board in its 359 <sup>th</sup> meeting held on 26.10.2010 vide Agenda Item No. 359.1.1				

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Sr No.	Subject	Composition
1.	Reframing of 'Tender	i. Chief Executive Officer, CHB- Chairman
	Committee'	ii. Sh. T.C. Garg, CA (Board Member)
	(Financial Delegation Rs.	iii. Chief Engineer, CHB – Member
	2.5 crores)	iv. Secretary, CHB – Member
		v. Superintending Engineer CHB – Member
		vi. Nominee of Finance Secretary/ Secretary, Engineering
	•	Deptt. UT, Chandigarh – Member
		vii. Chief Accounts Officer, CHB – Member
	·	iii. EE (W&E) O/o Chief Engineer, UT, Chandigarh – Member
		ix. Chief Finance & Accounts Officer, CHB - Member
		x. EE (Concerned) – Member

(v) Tender Committee vide order no. 62 dated 14.03.2016

Reference: The Order no. 62 dated 14.03.2016 was issued in pursuance of the decision taken by the Board in its 396<sup>th</sup> meeting held on 01.03.2016 vide Agenda Item No. 396.2.3.

(Yasiipal Garg, IAS) Chief Executive Officer

Page 13 of 13

Copy to:

- 1. Secretary, CHB
- 2. Chief Engineer, CHB
- 3. Chief Account, CHB
- 4. Senior Law Officer, CHB
- 5. Account Officer, Administration, CHB
- 6. All Executive Engineers, CHB
- 7. All Account Officers, CHB
- 8. Other Concerned Officers/Officials

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- 9. Notice Board of CHB
- 10. Website of CHB

Copy for information to:

- 1. PS to Chairman, Chandigarh Housing Board.
- 2. PA to Chief Executive Officer, Chandigarh Housing Board

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