Instructions for Online Bid Submission

The bidders are required to submit soft copies of their bids electronically on https://eauction.gov.in/ portal using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the eAuction , prepare their bids in accordance with the requirements and submitting their bids online on the https://eauction.gov.in/.

For more information, please refer FAQ option in the website(https://eauction.gov.in/).

Bidders Registration

1) Bidders are required to enroll on the https://eauction.gov.in/ by clicking on the link "Online bidder Enrollment".

2) As part of the enrolment process, the bidders will be required to choose a unique username

and assign a password for their accounts.

3) Bidders are advised to register their valid email address and mobile numbers as part of the

Registration process. These would be used for any communication from the eAuction Portal.

4) Upon enrolment, the bidders will be required to register their valid Digital Signature

Certificate (Class II Certificates with signing key usage) issued by any Certifying Authority Recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.

5) Only one valid DSC should be registered by a bidder. Please note that the bidders are

Responsible to ensure that they do not lend their DSC's to others which may lead to misuse.

6) Bidder then logs in to the site through the secured log-in by entering their user ID /

Password and the password of the DSC / e-Token.

Resources required for the eAuction System

Minimum requirements for accessing the Online E-Auction website:

1. Computer System with Windows XP or higher Operating System with suitable antivirus in place.

2. Internet Explorer version 6.0 or above.(Suggested IE version 10 or 11)

. Legally valid Digital Signature Certificate (DSC).

. Dedicated broad band Internet Connection with minimum 256 kbps or above.

. Printer (Optional)

. UPS

3. Installed Latest version of Java from website https://eauction.gov.in/

(From Left Menu option → Downloads → Click on JRE 8 Download link and install).

Pre-requisites before logging on to the https://eauction.gov.in/ website

1. You have Administrative privileges in the client that you are planning to use. Date and time of your

Local client is set to the current date and time.

2. Internet connection is available. Preferably a good connectivity is advisable.

3. The "Popup blocker" is turned off in the Internet Explorer/Yahoo Toolbar / Google Toolbar / etc. (if

Available).

Steps for turning off the Pop up blocker

Windows XP:

(i) Internet Explorer -> Tools -> Pop-up Blocker -Turn off "Pop-up blocker"

(ii) Internet Explorer -> Tools -> Internet Options ->Security -> Custom Level -> Use Pop-up

Blocker Disable

4. You have a valid DSC issued by a Certifying Authority (CA) authorized by the Controller of Certifying Authorities (CCA).

5. Drivers of the DSC/e-Token are properly installed from the resource CD. Installing a driver requires

Administrative privilege. After the installation of the Device Driver,

To verify whether the DSC token is properly installed go the following option

Internet Explorer > Tools > Internet Options >Content >Certificates >

View of Certificate >

Certification Path (CCA India [Name of CA] [Name of DSC Holder]) >

Check the validity of certificate (valid from_____ valid To_____)

6. The DSC/ e–token is plugged in the USB port.

You are registered with the web site https:// eauction.gov.in HYPERLINK using the option "Click

here to enroll" and have a valid user name and password.