

NO. PA/CEO/2021/11

Dated: 11.02.2021

NOTE

Subject: Pending PUCs/Matters

1. Dues list of all the allottees as on 31.01.2021 need to be updated and uploaded on the website of the CHB by the concerned AOs/SOs before 20th February 2021. At the time of uploading the updated dues lists, the Computer Incharge to ensure following:
 - a. The captions clearly mention the subject and the dues being as on 31.01.2021 and so on for future updates.
 - b. The dues list uploaded earlier to be shifted to archived section of the website so that only the updated lists are available at first click.

2. We should make efforts to dispose off pending PUCs in next 15 days, as far as possible and the respective section/office may be kept open for this purpose on Saturday/Sunday The present status of all the pending PUCs which were received upto 31st December 2020 to be compiled and to be uploaded on the website by 28thFebruary 2021. Reason of pendency to be clearly mentioned against each of the PUC. The following format may be used:

Sr. No.	Date of Receipt	DU Number	Subject	Date of last correspondence	Reason of pendency

3. The term 'pending PUC' for the matters relating to Engineering Wing may be defined by the Chief Engineer, CHB to ensure that all the matters which pertain to general public/allottees/contractors, which are pending beyond the reasonable period, are disposed of without further delay. Status of those remain pending, need to be uploaded on the website by 28thFebruary 2021 with clear reasons of the pendency.


(Yashpal Garg)
CEO

To,

1. Secretary, CHB
2. Chief Engineer, CHB
3. Chief Account Officer, CHB
4. Senior Law Officer, CHB
5. All AOs/SOs, CHB
6. Computer Incharge, CHB

Copy to PS to Chairman for kind information of the worthy Chairman, CHB