

No. 63

Dated 19/04/2021

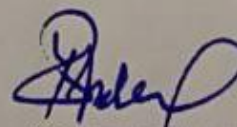
ORDER

The Chandigarh Administration vides order no 13180-HIII(5)/2021/6132 dated 16.04.2021 has issued directions that all Government offices will function with 50% of their staff. Further, as per the guidelines of Govt. Of India, all officers of the level of the Deputy Secretary, equivalent and above shall attend office on regular basis. Head of the Departments shall prepare roster for the attendance of the staff concerned.

In view of above, all the Branch Heads of CHB are required to make a roster of the staff to attend duties. The following broad principles may be followed for preparing the roster:

1. The staff of CHB which has been deployed for COVID-19 related duties will continue with the emergency duties. Further, they may continue to oversee/supervise their work in Chandigarh Housing Board also.
2. The staff residing in any of the Containment Zone not to be allowed to attend duties.
3. Persons with co-morbidities and pregnant women may not be called. They may work from their homes
4. Use of *Arogya Setu* app shall be mandatory for all employees. It shall be the responsibility of the Incharge of the respective Branch to ensure 100% coverage of this app amount the employees under the respective control.
5. Subject to para – 1, 2, 3 and 4 above, the entire Group-A and Group-B staff to attend office. However, the Group C & D staffs to be called minimum in such a way the total staff in office is about 50% only. The staff deployed on COVID-19 related duties need not be counted against the 50% strength.
6. The officials allowed to stay at home will not leave the station and will always be available on call during the working hours.

The above referred orders dated 16.04.2021 of Chandigarh Administration to be followed strictly.


19/04/2021
Yashpal Garg, IAS
Chief Executive Officer,
Chandigarh Housing Board,
Chandigarh.

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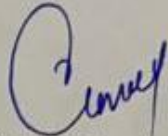
Endst. No. HB(S)/EA-III/2021/ 643

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Dated: 19/04/2021

A copy is forwarded to the following for information: -

1. The Chief Engineer, Chandigarh Housing Board, Chandigarh;
2. The Superintending Engineer I/II, CHB;
3. The Chief Accounts Officer, CHB;
4. The Enforcement Officer/EE-I/II/III/IV/V/VI (PH. Divn.)/VII/ VIII/
Architect, CHB;
5. AO-I/II/III/IV/V/Colony/ Reception/ PMAY, SO-I/II, SLO, Incharge,
Computer Section, CHB;
6. Notice Board;
7. Official Concerned.
8. P.A. to Chairman/Secy/C.E.O, CHB for kind information of officers;
9. Office order file.


Administrative Officer, 19/4
Chandigarh Housing Board,
Chandigarh