

## 8, Jan Marg, Sector 9-D, Chandigarh 0172-4601612-4601602

No. CEO-CHB/2021/ Camp Office/2\3

### Dated: 29.08.2021

#### ORDER

#### Entry of Public and Officers/Officials in CHB premises

The Chandigarh Administration vide letter dated 19.08.2021 has issued instructions that visitors to government offices are required to produce their vaccination report (ie. at least first dose) or negative RTPCR report of the last 72 hours. These instructions have been re-iterated vide letter dated 26.08.2021 with the mention that any violation of these instructions would be viewed seriously. Worthy Adviser to Administrator UT, on the official whattsApp group, has specifically desired for strict compliance of all such instructions issued by the Administration.

To comply with the above instructions, the following to be strictly ensured by the all concerned officers of Chandigarh Housing Board:

# A- For Officers/Officials of CHB

- i. The instructions applicable for the visiting public are automatically applicable upon the officers/officials of CHB. A list of all those CHB officers/officials to be prepared who have not yet taken first dose of COVID Vaccination. All such officers/officials are advised to get their first dose of vaccination immediately and till then to attend the office along with negative RTPCR report of the last 72 hours.
- ii. From 31.08.2021, the CHB Officers/Officials who have not taken atleast their first dose of COVID Vaccination will not be allowed to attend their duties without negative RTPCR report of the last 72 hours. The onus of ensuring these instructions will be upon the concerned officer/official and in case any of them found to be without COVID Vaccination or valid RTPCR report then strict disciplinary action will be taken against him/her.
- iii. In case of outsourced staff, the outsourcing agency is to be requested for replacing those officials who have not yet taken first dose of COVID Vaccination.
- iv. The first COVID Vaccination camp was organized at the CHB premises on 30th June and on 1st July 2021. Immediately after completion of the prescribed minimum gap period for second dose, another COVID Vaccination camp to be organized at the CHB premises.

#### **B- For Visiting Public**

- i. A display board to be provided at the Entry and Exit gates of the CHB premises about need to produce either COVID Vaccination Certificate (i.e. at least first dose) or negative RTPCR report of the last 72 hours. The Security Staff deputed at the gate of CHB premises, to allow entry of visiting public after checking the Certificate/Report to that effect.
- ii. At the reception or in the respective offices, the officers/officials of CHB to entertain a visitor only after seeing the COVID Vaccination Certificate (i.e. at least first dose) or negative RTPCR report of the last 72 hours.
- iii. For (i) & (ii) above, Vaccination Certificate/RTPCR Report in Mobile Phone/Arogya Setu App will be sufficient and we need not to insist for its hard copy.

C- In addition to above, the prescribed COVID protocols for Face Mask and Social Distancing etc also to be followed strictly.

(Yashpal Garg, IAS) Chief Executive Officer, CHB

To,

1. All Concerned Officers of CHB through WhattsApp Group

2. Computer Incharge of CHB to upload on the Website of Chandigarh Housing Board

Copy to PA to Chairman, CHB for kind information of worthy Chairman, CHB