

**CHANDIGARH ADMINISTRATION
OFFICE OF THE SECRETARY HEALTH**

No. PA/Secy-Health/2021/237

Dated: 15.09.2021

NOTE

The undersigned will convene review meetings, sometime in next week, separately with GMCH-32 and the Directorate of Health Services to understand functioning of the health facilities in the UT. Broadly, the discussion during the review meeting may be on following:


- i. Rationalization of deployment of all category of staff
- ii. Introduction of Face Recognition Based Attendance System
- iii. Action taken on the note No. PA/Secy-Health/2021/224 dated 06.09.2021
- iv. Corrective measures on the basis of the Night Inspection Report. No. PA/Secy-Health/2021/233 dated 13.09.2021.
- v. Introduction of e-Office module of NIC and other issues relating to computerization
- vi. Any other urgent matter

2. To have a basic idea, prior to the review meetings, the following details may please be provided in next three-four days:

- i. Brief about the facilities under GMCH and DHS
- ii. Duty rosters for the month of September 2021 which may be department wise/category wise, in whatever manner as prepared.
- iii. Number of outsourced staff hired under different categories/services
- iv. Detail of the outsourcing agencies and the amount of the total bill paid for the month of July/August 2021 to each of the agency
- v. Any other relevant information, which is readily available

3. After the inspection in the intervening night of 12-13th September 2021, the undersigned is of the view that there is need to have a check on the quality of the staff provided by the outsourcing agency. Accordingly:

- i. Prior to the review meetings, a computerized proficiency test to be got conducted through SPIC for all the outsourced DEOs in next 10 days. The schedule of the proficiency test to be arranged in staggered manner and in such a way that there is no disruption of the work.
- ii. Other outsourced staff, whose proficiency is not satisfactory or who are deputed on the assignments which are not within the purview of the Health Department, need to be disengaged immediately.
- iii. We may take a view about assessment of proficiency/suitability of the other categories of the outsourced staff in the review meeting.


(Yashpal Garg, IAS)
Secretary Health

To,

1. Director Principal, GMCH-32
2. Director Health Services- GMSH-16
3. Medical Superintendent, GMCH-32
4. Medical Superintendent, GMSH-16
5. Additional Secretary, Health, UT Administration Chandigarh