

NO. PA/CEO/2022/162

Dated: 20.07.2022

**ORDER**  
**(Public Dealings/Hearings in CHB)**

1. In supersession of the order No. PA/CEO/2022/129 dated 30.05.2022, to further streamline the processes, it has been decided that:


**A. RECEPTION at Block - B**

- Reception will remain open for the general public/applicants from 10.00 am to 04.30 pm on all working days.
- The applications/dak received at the Reception to be processed/distributed by the officials at the counters on the same day before closure of office at 05.30 pm.
- Nothing should remain pending in the evening and there should be fresh start in the morning of next working day at the Reception.

**B. PUBLIC HEARING**

- Public Hearing time in CHB will be from 11.00 am to 01.00 pm on all the working days.
- Public Hearing is allowed at the level of Section Officer/Account Officer or at higher levels only.
- Superintendents/Senior Assistants/Clerks/Dealing Assistants/DEOs etc are NOT permitted to interact with the applicants. Any unauthorized interaction with the applicants/public will be treated as misconduct and strict disciplinary action will be taken against the concerned officials.

2. The applicants to be encouraged to submit their applications through online mode to minimize their visits to CHB and interaction with officers/officials.

  
(Yashpal Garg, IAS)  
Chief Executive Officer, CHB

To,

1. Chief Engineer, CHB
2. Secretary, CHB
3. Chief Account Officer, CHE
4. Senior Law Officer, CHB
5. Administrative Officer, CHB
6. Chief Liaison Officer, CHB
7. All Account Officers/Section Officer, CHB
8. System Analyst, CHB to upload on the website of CHB
9. All other Officers/Officials of the Chandigarh Housing Board

Copy to:

1. PA to Chairman CHB for kind information of worthy Chairman

CU/CHB/2201  
Dated 21/07/22