

TIME BOUND



8, Jan Marg, Sector 9-D, Chandigarh  
0172-4601812

No. 155

Dated: 14/10/2022

OFFICE ORDER

Part-I (Ex-Gratia):

It is hereby ordered to grant & release the payment of Ex-Gratia in favour of C.H.B. employees on the eve of 2022-Diwali subject to the following terms and conditions:-

1. The amount of Ex-gratia shall be restricted to ₹4,000/- (Rupees four thousand only) to each employee of **Group-'B' {non-gazetted}, Group-'C' & Group-'D' Categories;**
2. It will be payable to those employees who were on pay roll as on 31.3.2022 and have rendered at least six months continuous service during the year 2021-22, will be eligible for payment. Pro rata payment will be admissible to the eligible employees for period of continuous service during the year from six months to a full year, the eligibility period being taken in terms of number of months of service (rounded off to the nearest number of months); and
3. For grant of this benefit, EOL/Dies Non/Suspension periods are to be excluded. However, if the suspension period is regularized and considered as duty period, it will be taken into account.

Part-II (Diwali Gift):

(i) It is hereby further ordered to grant & release the payment of Diwali Gift in favour of C.H.B. employees/Board Members on the eve of 2022-Diwali subject to the following terms and conditions:-

1. The amount of Diwali Gift shall be restricted to ₹3,000/- (Rupees three thousand only) to each employee including deputationists, work charged, both contractual & outsourced employees working in C.H.B. irrespective of the classification of Group they belong to; &
2. Employees, who were on the pay roll in C.H.B. as on 30.09.2022, will be eligible for this payment.

(ii) The amount of Diwali Gift shall also be paid @ ₹5,000/- (Rupees five thousand only) in favour of each non-official BOARD MEMBER.

The above sanctions are further subject to ex-post facto approval of the 'BOARD'. The expenditure on this account be charged to the Account Head 'Ex-gratia & Diwali Gift' for the year 2022-23 and it be ensured that the same does not exceed the approved budget grant provisions of 2022-23.

Dated: 14<sup>th</sup> Oct, 2022

DHARAM PAL, I.A.S.  
Chairman,  
Chandigarh Housing Board,  
Chandigarh

A copy is forwarded to the following for information & n/action:-

1. The C.E./Superintending Engineer-I/II, C.H.B., Chandigarh;
2. The E.E-I/II/III/IV/V/VI & VII(P.H)/H.Q./VIII/Enforcement Officer & Architect, C.H.B., Chandigarh;
3. The Chief Accounts officer, C.H.B., Chandigarh.
4. The Accounts Officer-I/II/III/IV/Colony/Policy/PMAY, C.H.B.
5. The Senior Law Officer, C.H.B., Chandigarh;
6. The S.O.- I/II/Pre-allotment/S.O.(L&C), Chandigarh;
7. The Computer Incharge/ Supdt.{C.E.Office}, C.H.B., Chandigarh;
8. The Supdtt.(Store & O/S.)/(Reception)/(Record Room)/ CLO, C.H.B. Chandigarh;
9. The Section Officer-I, C.H.B. Chandigarh for information & compliance. She is specifically advised to supply the exact figure of beneficiaries for Ex-Gratia & Diwali Gift alongwith exact expenditure to be incurred to this office through C.A.O., CHB to facilitate processing of agenda seeking ex-post facto approval of the 'BOARD'.

**Note:** All the Branch Heads are requested to supply a list of eligible Employees to **S.O.-I Branch directly** latest by **18.10.2022 (Noon)** positively in the following format:-

| Sl. No. | Name of Employee | Designation | Whether Regular/ Contractual/ Outsourcing | WC/ Eligible for Ex-gratia OR Gift OR for both |
|---------|------------------|-------------|---|--|
|---------|------------------|-------------|---|--|

10. P.A. to Chairman/Chief Executive Officer/Secretary, CHB for kind information of the Officers.

*Camp*  
Administrative Officer  
Chandigarh Housing Board  
Chandigarh.

C/CHB/3149  
Dated: 17/10/22

*17/10*